

POSITION ANNOUNCEMENT  
POSTING DATE: March 13, 2018

# GREENE COUNTY SCHOOLS

CLOSING DATE: MARCH 30, 2018

SALARY: \$25.00 HOURLY

## MENTOR/TEACHER ASSISTANT

**Location:** Greene County Learning Academy

Greene County Schools is seeking an individual who is able to effectively:

- 1) Collaborate with Learning Academy students, parents, teachers, school administrators, At-Risk Coordinator, Special Education Coordinator, probation officer, or counselors to determine student needs, develop behavior and academic intervention plans, or assess student progress.
- 2) Conduct tutoring sessions for Learning Academy students.
- 3) Organize support sessions for small groups of students.
- 4) Participate in training and development sessions when necessary to improve behavior intervention practices or learn new tutoring techniques.
- 5) Monitor student performance or assist students in academic environments, such as classrooms, laboratories, or computing centers.
- 6) Review class material with students by discussing text, working solutions to problems, or reviewing worksheets or other assignments.
- 7) Assess students' progress throughout tutoring sessions.
- 8) Teach students study skills, note-taking skills, and test-taking strategies.

### Qualifications

- 1) Experience with working with at children.
- 2) A High School Diploma or higher, preferably degree and/or teacher certification
- 3) Computer Skills
- 4) Excellent Communication Skills
- 5) Capability to read and write reports.

### Work Schedule

3 or 4 Days out of the week

3-5 Hours Per Day

**Fiscal Considerations**

Must be paid as a staff employee with withholding taxes paid to the appropriate federal and state government agencies as described in the government regulations

**Desired Qualifications:**

- Highly motivated, flexible and nonjudgmental individual who is eager to learn
- Associate degree in related field, Bachelor's degree, or equivalent experience
- Experience working with pregnant women, children ages birth to five, and families in rural areas
- Home visiting experience
- Experience leading parent groups
- Demonstrated early childhood knowledge, including infant/toddler knowledge
- Energetic, motivated and creative
- Able to work independently
- Available and reliable vehicle for visiting families (mileage reimbursed)
- Competency with computers including previous experience with Windows programming and Internet use
- Willingness to travel regionally and nationally for training
- Willingness to collect data and participate in the program evaluation

**THE GREENE COUNTY SCHOOL SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER.  
"NO PERSON SHALL BE DENIED EMPLOYMENT, EXCLUDED FROM PARTICIPATION IN PROGRAM OR ACTIVITY ON THE  
BASIS OF DISABILITY, SEX,  
RACE, RELIGION, NATIONAL ORIGIN, COLOR OR AGE"**

Submit application to  
Superintendent's Office  
220 Main Street  
Eutaw, Alabama 35462  
(205) 372-2101

# GREENE COUNTY SCHOOLS

## CERTIFICATED POSITIONS

POSITION	QUALIFICATION	LOCATION	Salary	CLOSING DATE
<p><b>Elementary/Middle/High School Principal</b></p>	<ol style="list-style-type: none"> <li>1. The principal shall have the professional qualifications of a teacher in Alabama, and it shall be required that the Principal hold a master's degree from an accredited institution with a certification in administration and supervision.</li> <li>2. A minimum of three (3) years successful teaching experience and or a minimum of two (2) years administrative experience as a Principal and/or Assistant Principal .</li> <li>3. Demonstrated leadership, administrative and supervisory qualities.</li> <li>4. Effective skills in human relations.</li> <li>5. Proficiency in verbal and written communication skills.</li> <li>6. Successful participation in professional activities on the individual, local school and school system levels.</li> <li>7. Exhibit educational and civic and community involvement.</li> </ol>	<p>System</p>	<p>Salary Negotiable</p>	<p>Until Filled</p>

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 Superintendent's Office  
 220 Main Street  
 Eutaw, Alabama 35462  
 205.372.2101  
 or apply online @  
[https //ats1.searchsoft.net alabama](https://ats1.searchsoft.net/alabama)

POSITION ANNOUNCEMENT

DATE: May 16, 2018

**GREENE COUNTY SCHOOLS**

**CERTIFICATED POSITIONS**

POSITION	QUALIFICATION	LOCATION	Salary	CLOSING DATE
<b>Assistant Principal</b>	<ol style="list-style-type: none"> <li>1. Assist in providing effective leadership in planning, developing, implementing, and evaluating the instructional program.</li> <li>2. Assist in interpreting and enforcing local, state, and federal policies.</li> <li>3. Assist the principal in personnel functions.</li> <li>4. Assist the principal in securing, maintaining, and managing material resources.</li> <li>5. Assist in improving student attendance.</li> <li>6. Assist with scheduling and assigning students for instruction.</li> <li>7. Assist with extra-curricular activities at the level assigned.</li> <li>8. Assist with the supervision of classroom instruction.</li> <li>9. Assist with the distribution and accounting of textbooks and instructional supplies.</li> <li>10. Assist with curriculum development and other related matters.</li> <li>11. Prepare such reports as assigned.</li> <li>12. Assist with the inspection of the physical plant and grounds and report maintenance/custodial needs.</li> <li>13. Assist with procedures related to the health and safety of staff and students.</li> <li>14. Assume overall responsibility for the school in the absence of the principal.</li> <li>15. Assume other reasonable and equitable job-related duties as assigned by immediate supervisor.</li> </ol>	Greene County High School	System Salary Schedule	May 24, 2018 or Until Filled

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