

POSITION ANNOUNCEMENT
POSTING DATE: March 13, 2018

GREENE COUNTY SCHOOLS

CLOSING DATE: MARCH 30, 2018

SALARY: \$25.00 HOURLY

MENTOR/TEACHER ASSISTANT

Location: Greene County Learning Academy

Greene County Schools is seeking an individual who is able to effectively:

- 1) Collaborate with Learning Academy students, parents, teachers, school administrators, At-Risk Coordinator, Special Education Coordinator, probation officer, or counselors to determine student needs, develop behavior and academic intervention plans, or assess student progress.
- 2) Conduct tutoring sessions for Learning Academy students.
- 3) Organize support sessions for small groups of students.
- 4) Participate in training and development sessions when necessary to improve behavior intervention practices or learn new tutoring techniques.
- 5) Monitor student performance or assist students in academic environments, such as classrooms, laboratories, or computing centers.
- 6) Review class material with students by discussing text, working solutions to problems, or reviewing worksheets or other assignments.
- 7) Assess students' progress throughout tutoring sessions.
- 8) Teach students study skills, note-taking skills, and test-taking strategies.

Qualifications

- 1) Experience with working with at children.
- 2) A High School Diploma or higher, preferably degree and/or teacher certification
- 3) Computer Skills
- 4) Excellent Communication Skills
- 5) Capability to read and write reports.

Work Schedule

3 or 4 Days out of the week

3-5 Hours Per Day

Fiscal Considerations

Must be paid as a staff employee with withholding taxes paid to the appropriate federal and state government agencies as described in the government regulations

Desired Qualifications:

- Highly motivated, flexible and nonjudgmental individual who is eager to learn
- Associate degree in related field, Bachelor's degree, or equivalent experience
- Experience working with pregnant women, children ages birth to five, and families in rural areas
- Home visiting experience
- Experience leading parent groups
- Demonstrated early childhood knowledge, including infant/toddler knowledge
- Energetic, motivated and creative
- Able to work independently
- Available and reliable vehicle for visiting families (mileage reimbursed)
- Competency with computers including previous experience with Windows programming and Internet use
- Willingness to travel regionally and nationally for training
- Willingness to collect data and participate in the program evaluation

**THE GREENE COUNTY SCHOOL SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER.
"NO PERSON SHALL BE DENIED EMPLOYMENT, EXCLUDED FROM PARTICIPATION IN PROGRAM OR ACTIVITY ON THE
BASIS OF DISABILITY, SEX,
RACE, RELIGION, NATIONAL ORIGIN, COLOR OR AGE"**

Submit application to
Superintendent's Office
220 Main Street
Eutaw, Alabama 35462
(205) 372-2101